

Sevenoaks District Council

Big Community Fund

Application form

1	Name of ward: Halstead, Knockholt and Badgers Mount
2	Name of Member: Cllr. Gary Williamson
3	Name of delivery organisation: Halstead & Knockholt WW1 Commemoration Address of delivery organisation: [REDACTED] Name of the main contact who will be accountable for the delivery of the project: Mrs Gillian King Scott Telephone number of main contact: [REDACTED]
4	Description of Project: The project is to commemorate the start of WW1. It is a joint project between Halstead and Knockholt Parishes.  The events include an exhibition of memorabilia and artefacts on 4- 6 July in the lecture theatre at Coolings Nursery in Rushmore Hill, Knockholt. The children from Halstead and Knockholt Schools will be visiting on the Friday when there is a special opening. All children visiting the exhibition will be given a uniform button as a memento.  There will be a special church service in St Margaret's church on Sunday 6 July followed by lunch prepared by the WI with a WW1 theme.  Halstead Players are putting on a special review in June as are Knockholt Players later in 2014.  There will be a special floral display in St Katharine's Church, Knockholt for the weekend prior to 4 August and another entertainment event in October.  All the children in both schools and those at the special church service will receive copies of St John's Gospel which was given to all servicemen who went off to the war.  A plaque will be made and displayed in the North Room in St Margaret's Church listing all the men who went off to war and all who returned. A similar plaque will be erected in Knockholt in the Village Hall.
5	Total project cost: £ 300

	<p>How will the money be spent? To purchase the gospels of St John and the two plaques</p> <p>If the total cost exceeds the amount requested from Big Community Fund, please state here how the remaining cost is to be met:</p> <p>Amount requested from the SDC Big Community fund: £ 300</p>
6	<p><b>Your community</b></p> <p>How have you been able to involve the local community in planning this project?</p> <p>The committee is made up of parishioners of both parishes. Both amateur dramatic groups are involved and are under writing all the expenses of their productions. The artefacts and memorabilia has been provided by local people. Several local business people are providing their expertise free of charge Local pub raising funds Both schools joining together to hire a double decker bus to visit the exhibition Coolings Nursery providing the use of the lecture theatre for the exhibition free of charge and advertising the event</p>
7	<p><b>What is the need for the project?</b></p> <p>The need to commemorate those people who went to war, and suffered terribly for what was believed to be a just cause. They must not be forgotten.</p>
8	<p><b>Long term benefits</b></p> <p>Please comment on the lasting effects of the project: There will be two plaques commemorating the living who fought and suffered. The young people will have a memento which will have a lasting meaning</p>
9	<p><b>The impact of your project</b></p> <p>How will you know whether the project has been a success? By the number of people who take part in and visit the exhibitions and other events.</p>
10	<p><b>Ongoing costs</b></p> <p>If there is an on-going need for maintenance or management of the project, who will</p>

be responsible and how will this be funded?  
Not applicable

The extent to which this project is in addition to usual maintenance arrangements and responsibilities that are more appropriately funded by the landowner, the delivery organisation or another agency.  
Not applicable

11

Supporting statement from the sponsoring Local Member:

*I fully support this application and am proud to recognize what this generation gave up for future generations freedom*

Signed [redacted] ..... (sponsoring Local Member)

12

Agreement of other Local Members that they are happy with the proposed project:

SIGN NAMES:

PRINT NAMES:

..... [redacted] ..... (Local Member)

JOHN GRANT

..... (Local Member)

13

Declaration by project delivery organisation:

I confirm that my organisation will be responsible for the grant and the delivery of the above project and any on-going maintenance or management. I confirm that the organisation has an equalities policy or has signed the attached District Council's Equality Statement.

Signed [redacted] ..... Date 7/3/2014

PRINT NAME:

*GILLIAN KINGSCOTT*

Please remember to include the following documents with your application:

- A copy of the constitution of the delivery organisation ✓
- A copy of the latest audited accounts of the delivery organisation ✗
- A signed copy of the Equality Statement, or a copy of the delivery organisation's equalities policy ✓

*WE ONLY  
STARTED THIS  
YEAR  
(ACCOUNTS)*

**EQUAL OPPORTUNITIES STATEMENT**

HALSTEAD AND KNOCKHOLE WW1

COMMEMORATION

(Insert name of

organisation) recognises that everyone has a contribution to make to our society and a right to equal treatment. We aim to ensure that no organisation or individual involved with our organisation will be discriminated against by our organisation on the grounds of:

- ❖ Race, colour, nationality, ethnic or national
- ❖ Sex, marital status or caring responsibility
- ❖ Sexuality
- ❖ Age
- ❖ Physical or mental disability or mental health
- ❖ Political belief or religion
- ❖ Class
- ❖ Health status
- ❖ Employment status

Please note that if you have an Equal Opportunities Policy you may prefer to enclose a copy instead of signing the Equal Opportunities Statement.

**I confirm that my organisation is committed to equal opportunities**

Signed (on behalf of the organisation)



Designation:

MEMBER

Sevenoaks District Council

Big Community Fund

Application form

1	Name of ward: Knockholt, Halstead and Badgers Mount
2	Name of Member: Cllr. John Grint
3	Name of delivery organisation: Halstead Parish Council Address of delivery organisation: [REDACTED] Name of the main contact who will be accountable for the delivery of the project: Mrs Gillian King Scott, Clerk to Halstead Parish Council Telephone number of main contact: [REDACTED]
4	Description of Project: This is the provision of a Defibrillator. It will be an Automated External Defibrillator (AED) and fitted in a specially made external heated case in a location which is accessible to all parishioners.
5	Total project cost: £ 1,500 How will the money be spent? On the purchase of the AED and case.  If the total cost exceeds the amount requested from Big Community Fund, please state here how the remaining cost is to be met:  £700 has been pledge by County Councillor. Richard Parry from the County Members Fund  The Parish Council will fund the difference between the amount required plus that pledged by Councillor Parry and the amount requested from the District Council  Amount requested from the SDC Big Community fund:  £ 500

**6 Your community**

How have you been able to involve the local community in planning this project?

Newsletters have been delivered to every home asking for comments from parishioners on this purchase. Articles have also been in the Parish magazine and discussions have taken place at Parish Council meetings with parishioners giving their view.

One of the Parish Councillors attended a training day organised by SDC and SEAmbulance. A presentation and demonstration on the use and benefits of the defibrillator took place at the Annual Parish Meeting.

**7**

What is the need for the project?

Halstead is in a recognised 'black spot'. This relates to the response time for ambulances because of Halstead's location and the number of incidents of cardiac arrest in the area. This information was provided via SDC during a conversation about purchasing an AED .

**8 Long term benefits**

Please comment on the lasting effects of the project:

It is intended that this would save lives and possibly encourage some parishioners to become First Responders.

**9 The impact of your project**

How will you know whether the project has been a success?

This will be quantifiable when the use of this defibrillator saves a live.

**10 Ongoing costs**

If there is an on-going need for maintenance or management of the project, who will be responsible and how will this be funded?

The Parish.Council would fund all on going costs.

The extent to which this project is in addition to usual maintenance arrangements and responsibilities that are more appropriately funded by the landowner, the delivery organisation or another agency.

There have been many discussions about purchasing this AED and it is agreed that this is solely the Parish Council's responsibility and the building on which it is to be attached is owned by the Parish Council.

**11**

Supporting statement from the sponsoring Local Member:

*This project has my full support. It is a highly worthwhile project which will benefit the whole community of Halstead.*

Signed ... (sponsoring Local Member)

12

Agreement of other Local Members that they are happy with the proposed project:  
SIGN NAMES: PRINT NAMES:

..... (Local Member) *Bc WILLIAMSON*  
..... (Local Member)

13

Declaration by project delivery organisation:  
I confirm that my organisation will be responsible for the grant and the delivery of the above project and any on-going maintenance or management. I confirm that the organisation has an equalities policy or has signed the attached District Council's Equality Statement.

Signe.....Date *25/2/2014*

PRINT NAME: *CUMIAN KING SCOTT*

- Please remember to include the following documents with your application:
- A copy of the constitution of the delivery organisation
  - A copy of the latest audited accounts of the delivery organisation ✓
  - A signed copy of the Equality Statement, or a copy of the delivery organisation's equalities policy ✓

## EQUAL OPPORTUNITIES STATEMENT

HANSTEAD Parish Council (Insert name of organisation) recognises that everyone has a contribution to make to our society and a right to equal treatment. We aim to ensure that no organisation or individual involved with our organisation will be discriminated against by our organisation on the grounds of:


- ❖ Race, colour, nationality, ethnic or national
- ❖ Sex, marital status or caring responsibility
- ❖ Sexuality
- ❖ Age
- ❖ Physical or mental disability or mental health
- ❖ Political belief or religion
- ❖ Class
- ❖ Health status
- ❖ Employment status

Please note that if you have an Equal Opportunities Policy you may prefer to enclose a copy instead of signing the Equal Opportunities Statement.

**I confirm that my organisation is committed to equal opportunities**

Signed (on behalf of the organisation)

Designation:

  
CHAIR TO COUNCIL



Sevenoaks District Council

Big Community Fund

Application form

1	<b>Name of ward: Brasted, Chevening &amp; Sundridge</b>
2	Name of Member: Councillor James London
3	Name of delivery organisation: Chevening Parish Council Address of delivery organisation: Cherry Croft, Packhorse Road, Sevenoaks, Kent TN13 2QP Name of the main contact who will be accountable for the delivery of the project: Councillor Trish Dalton Telephone number of main contact: 01732 455 533
4	Description of Project: Refurbish Chipstead Playground
5	<b>Total project cost: £ 31,622</b>  How will the money be spent? Remove and discard existing playground equipment, laying rubber bonded mulch over the existing soft surface, and installing new equipment.  If the total cost exceeds the amount requested from Big Community Fund, please state here how the remaining cost is to be met:  Chevening Parish Council has committed £5,000 and we have submitted a grant application to the SITA Trust (Entrust). We will also apply to the Lottery Fund.

Amount requested from the SDC Big Community fund:

£ 3,000

**6 Your community**

How have you been able to involve the local community in planning this project?

We consulted the community formally through the Chevening Parish Plan completed in 2013 to which 77% of the Parish responded. Feedback showed that 46% of the people parish-wide (not just in the village) wanted to refurbish the playground. We also informally consulted families living in the village as well as those in the local primary school (located 100 metres from the playground) and they were strongly in favour of a refurbished playground. A working group of 7 local mothers of children aged 3-15 reviewed the proposals from the 7 vendors and recommended the best design to the Parish Council, which they approved.

**7 What is the need for the project?**

The current playground is very well used by children living in or visiting the village (including those families using the adjacent sport pitches at the weekends) and those attending the state primary school just up the road. It is 24 years old and does not cater well for children under the age of 5, or over the age of 7. The proposed playground will be within the same footprint as the existing one and offers an exciting area for children aged 7-11 and also better serves those aged 2-5 with an area specifically designed for that age group. It is a blend of traditional play equipment and dynamic modern equipment in a more stream-lined look which better suits the rural environment. Neighbours who are unhappy with the look of the existing playground have been consulted and much prefer the proposed play equipment from an aesthetic point of view.

**8 Long term benefits**

Please comment on the lasting effects of the project:  
It provides important health and social benefits for the families that use it.

**9 The impact of your project**

How will you know whether the project has been a success?  
Observing many children aged 2-11 enjoying the playground.

**10 Ongoing costs**

If there is an on-going need for maintenance or management of the project, who will be responsible and how will this be funded?  
There is an annual inspection and ad-hoc repairs and maintenance. These will continue to be covered by the Chevening Parish Council.

The extent to which this project is in addition to usual maintenance arrangements and responsibilities that are more appropriately funded by the landowner, the

delivery organisation or another agency.  
Not applicable.

11

**Supporting statement from the sponsoring Local Member:**

The playground is much used by the community and is much loved. However it is now worn and requires constant repair to keep it safe. The refurbishment presents excellent value for money and is a real community project. It has my full support.

Signed ..... (sponsoring Local Member)

12

**Agreement of other Local Members that they are happy with the proposed project:**

**SIGN NAMES:**

**PRINT NAMES:**

..... (Local Member)

..... (Local Member)

13

**Declaration by project delivery organisation:**

I confirm that my organisation will be responsible for the grant and the delivery of the above project and any on-going maintenance or management. I confirm that the organisation has an equalities policy or has signed the attached District Council's Equality Statement.

Signed ..... Date 27/3/2014

**PRINT NAME:**

Please remember to include the following documents with your application:

- A copy of the constitution of the delivery organisation
- A copy of the latest audited accounts of the delivery organisation
- A signed copy of the Equality Statement, or a copy of the delivery organisation's equalities policy

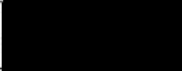
**EQUAL OPPORTUNITIES STATEMENT**

Chevening Parish Council (Insert name of organisation) recognises that everyone has a contribution to make to our society and a right to equal treatment. We aim to ensure that no organisation or individual involved with our organisation will be discriminated against by our organisation on the grounds of:

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Please note that if you have an Equal Opportunities Policy you may prefer to enclose a copy instead of signing the Equal Opportunities Statement.

**I confirm that my organisation is committed to equal opportunities**

<b>Signed (on behalf of the organisation)</b>	
<b>Designation:</b>	CHAIRMAN